



Michael A. Spera  
Chief of Police

# TOWN OF OLD SAYBROOK DEPARTMENT OF POLICE SERVICES

36 Lynde Street • Old Saybrook, Connecticut 06475

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**Invitation to Bid  
for:  
The finance purchase of Ford vehicles that will be used for  
law enforcement patrol operations**

**BID # 2017-FEP- 01060**

The Town of Old Saybrook, Department of Police Services hereby solicits proposals from qualified Ford Motor Company Dealerships licensed to conduct business in the State of Connecticut for:

**The finance / purchase of Ford vehicles that will be used for law enforcement  
patrol operations and administrative purposes**

All qualified Ford Motor Company Dealerships licensed to conduct business in the State of Connecticut are encouraged to respond to this Invitation to Bid.

The Town of Old Saybrook, Department of Police Services will serve as the point of contact for this project.

The Town of Old Saybrook, Department of Police Services and/or the Old Saybrook Police Commission reserves the right to award in part or in whole or to reject any or all responses to this Invitation to Bid.

The following conditions apply concerning the purchase for the above listed vehicles:

1. All responses must be sealed with the Invitation to Bid Number visible on the exterior.
2. Three original, sealed responses must be received by the Old Saybrook Department of Police Services, 36 Lynde Street, Old Saybrook, Connecticut 06475 no later than 10:30 AM EST Thursday, June 8, 2017.
3. It is understood that The Town of Old Saybrook, Department of Police Services and/or the Old Saybrook Police Commission reserves the right to accept or reject any and/or all proposals and to waive any formalities or informalities.
4. All proposals must be dated and signed by authorized personnel.
5. A statement that submitted pricing be valid for a minimum of a six (6) month period beginning on July 1, 2017
6. No prices shall include state or federal excise taxes.
7. Bids from respondents that do not meet minimum qualifications and/or do NOT include and/or satisfy required language and/or items specified in this document will be eliminated from the list of eligible respondents to be considered.

- Bids will be publicly opened, read, and recorded at 10:30 AM EST Thursday, June 8, 2017 at the Old Saybrook Department of Police Services, 36 Lynde Street, Old Saybrook, Connecticut 06475. Bids will be reviewed by Police Department Personnel and forwarded with a recommendation to the Old Saybrook Police Commission at a public meeting in June.

### **Purpose**

The Old Saybrook Department of Police Services is seeking qualified Ford Motor Company Dealerships licensed to conduct business in the State of Connecticut to respond to this Invitation to Bid for the finance purchase of Ford vehicles that will be utilized for law enforcement emergency and patrol operations. The Department may be purchasing and/or finance purchasing more than five (5) but less than ten (10) 2017 Ford Utility Police Interceptor Vehicles.

### **Minimum Qualification Requirements**

Must provide proof that the respondent is a Ford Motor Company Dealership in good standing licensed to conduct business in the State of Connecticut.

Must provide documentation of all past and pending State of Connecticut Department of Motor Vehicle complaints within the last twelve (12) months regarding the sale of vehicles.

Must be able to receive an order for new vehicles within the next three (3) months.

### **Respondents Must Include**

- A statement concerning the ability to securely store vehicles, at no charge, between the date of delivery and the date the Department is able to take possession of the new vehicles – not to exceed six months from the date of delivery.
- A statement concerning a transition agreement between the date of delivery of the new vehicles and the date the Department is able to trade in existing vehicles. This statement must include elements, that a) allow the Department to continue to use a vehicle intended for trade until a new vehicle is an operational asset for the Department, and b) that prevent any reduction in trade in value during the transition period.
- A delivery estimate.
- A statement of willingness to provide invoices for new vehicles to both the Town of Old Saybrook and any financial institution selected by the Town to provide financing.
- A list of trade in vehicles (detailed below) and their individual guaranteed corresponding trade in value.

### **Additional Information**

The Town of Old Saybrook, the Old Saybrook Police Commission, and the Department of Police Services reserves the right to reject or accept any or all, or part of any bid if such action is deemed in the best interest of the Town of Old Saybrook and/or the Department of Police Services.

The Town is not seeking nor will accept any financing proposals.

Failure to follow the directions detailed in this notice and/or failure to meet all specifications may disqualify a proposal/bid.

All exceptions to any specification must be identified, detailed in writing and attached to the proposal/bid. Alternatives must be detailed and associated itemized costs must be noted. Failure to comply may result in a proposal / bid being disqualified.

Unless noted, all optional equipment listed within proposals/bids shall include the cost of installation.

Bid awards will be made at the discretion of the Old Saybrook Police Commission. The vehicle's costs, delivery date, installation of optional equipment, and transition agreement will be reviewed.

**Trade In Vehicles / Inspection of Trade in Vehicles**

The Department will facilitate an inspection of the below listed vehicles that may be traded in as part of the new vehicle purchase. This inspection will occur on Wednesday, May 31, 2017 at 11:00 AM EST beginning at the Old Saybrook Department of Police Services, 36 Lynde Street, Old Saybrook, Connecticut 06475. The Town will not entertain any questions pertaining to this Notice to Bid, with the exception of the vehicle trade component, at this inspection.

The Town reserves the right to trade in all or some of the vehicles listed below.

|      |      |                            |         |
|------|------|----------------------------|---------|
| 2013 | Ford | Police Interceptor Utility | 123,417 |
| 2013 | Ford | Police Interceptor Sedan   | 90,960  |
| 2013 | Ford | Police Interceptor Sedan   | 87,119  |
| 2013 | Ford | Police Interceptor Sedan   | 81,262  |
| 2014 | Ford | Police Interceptor Utility | 60,930  |
| 2013 | Ford | Police Interceptor Utility | 56,592  |
| 2014 | Ford | Police Interceptor Utility | 101,436 |
| 2014 | Ford | Police Interceptor Utility | 86,290  |
| 2014 | Ford | Police Interceptor Utility | 94,800  |
| 2014 | Ford | Police Interceptor Utility | 71,549  |
| 2008 | Ford | Expedition                 | 86,400  |

**Item Specifications – 2017 Ford Utility Police Interceptor AWD**

The 2017 Ford Utility Police Interceptor shall be new and manufactured as a 2017 Utility Police Interceptor, Model 500-A, with the intended use being law enforcement emergency and patrol operations. The vehicle specified in a proposal / bid response must meet all specifications, have all optional heavy duty components included, and meet all federal and state mandates pertaining to emissions, fuel consumption, and safety for a vehicle being operated in the State of Connecticut.

Vehicle must include all Standard Equipment.

Vehicle must include all Standard Safety and Security Equipment.

Vehicle must include all Police Interceptor Standard Equipment

Vehicle must be a Utility Police Vehicle with AWD

Vehicle must include a 3.7L V6 Ti-VCT FFV engine with 6-Speed Automatic Transmission

Vehicle must include a front license plate bracket.

The vehicle shall have Ballistic Door Panels (Level III) – Driver & Passenger Front Doors

Vehicle must have Air Bags (Side and Passenger), Noise Suppression Bonds, Keyed Alike – Code 1284X, Dark Car Feature, Rear Door Handles, Locks Inoperable, Driver’s side spot assembly (incandescent bulb), Rear Windows – Rear Power Delete, and heated side mirrors.

Vehicle must include the SYNC Basic – Voice Activated Communication System, Including the Reverse Sensing System.

Vehicle must have “Front Headlamp/Police Interceptor Housing Only” option, the Front Warning Auxiliary LED Lights (Driver side Red – Passenger side Blue) and Pre-Wiring for grille LED lights, siren and speaker.

Must include the installation of a Pro-Gard front push bumper supplied by the Department.

Interior color shall be Police Charcoal Black.

**Exterior Color:**

The vehicle must be Shadow Black. The roof, RH/LH Front Doors, RH/LH Rear Doors must be painted Oxford White.

**References**

Persons and/or firms who elect to provide proposals and bid documents must include:

at least three references from governmental customers whom you have performed work for in the past five years

OR

provide evidence that you have worked as a vendor for the Town of Old Saybrook, providing similar work as detailed above in the past five (5) years.

**There are no substitutions permitted to any of the REQUIREMENTS listed in this document.**

**The Town will not entertain sales calls or requests for presentations.**

**Questions may be directed, in WRITING and only by email to the following email address:**

**[fleet@oldsaybrookpolice.com](mailto:fleet@oldsaybrookpolice.com)**